

Fire Safety Rule Requirements

- 1) Have a fire extinguisher and carbon monoxide on each floor. Fire extinguisher must be mounted on your evacuation route. If stored in a closet or cabinet, there must be a sign on the door stating there is a fire extinguisher in that area.
- 2) Fire drills practiced monthly at varying times and days.
- 3) Fireplace and woodstoves must be cleaned annually and recorded.
- 4) Use an alternative evacuation route once a year.
- 5) One drill annually will be observed by your LS.
- 6) Everyone must evacuate within 3 minutes.
- 7) Must have an alert method (bell, whistle, smoke alarm) to warn occupants of an emergency.
- 8) All occupants in the home must evacuate when drills are practiced.
- 9) Fire extinguishers and carbon monoxide detectors checked monthly and record when the check was conducted.
- 10) Written record of each drill must include;
 - a) Date and time
 - b) Number of children and their ages
 - c) Total number of people in the home at time of drill.
 - d) Amount of time taken to evacuate.
 - e) Name of person conducting drill.
 - f) Alert method used.
- 11) One aspect of your emergency plan practiced every two months must include
 - a) Acute illness of child or provider
 - b) Natural disaster, flood, earthquake fire
 - c) Shelter in place, lockdown
 - d) Gas leak, chemical spill, electricity outage
- 12) New staff orientations must include a review of emergency plan and evacuation procedures.
- 13) All substitutes must be trained on your evacuation procedures.
- 14) Emergency plans must be reviewed annually, when revisions are made remember to share new updated plan w/families, staff and adults in the home.
- 15) LS will ask to see your plan.
- 16) Nightcare
 - a) Evacuation routes must be illuminated with nightlights or the hall light kept on.
- 17) Floor plan must be posted that identifies exits, primary and secondary evacuation routes.
- 18) Post floor plan in visible location.
- 19) Provider must complete a daily inspection to ensure that evacuation routes are clear and usable exits, including door and escape windows are operable.

Your LS will review that all these requirements are met prior to receiving your annual license.

